

SALT LAKE VALLEY EMERGENCY COMMUNICATIONS CENTER

BOARD OF TRUSTEES MEETING
November 18, 2015 Meeting Minutes
VECC Board Room
5360 S Ridge Village Dr, West Valley City

MEMBERS PRESENT:

Sheriff Jim Winder; UPD; Chairman
Mr. Gary Whatcott, South Jordan; Vice Chairman
Mr. Kane Loader; Midvale
Mr. Kyle Kershaw; South Salt Lake
Mr. Mark Reid; Bluffdale
Mr. Blair Camp; Murray
Mr. Brad Christopherson; Taylorsville
Mr. John Guldner; Alta
Mr. Mike Shelton; Cottonwood Heights
Mr. Michael Jensen; UFA

MEMBERS ABSENT:

Mr. Mark Palesh; West Jordan
Mr. Patrick Leary; SL County
Mr. Layne Morris; West Valley City
Mr. Ryan Carter; Riverton
Mr. Randy Fitts; Holladay
Mr. David Dobbins; Draper
Mr. Brent Wood; Herriman

OTHERS PRESENT:

Chief Doug Diamond; West Jordan; Board of Operations Chairman
Mr. David Church; VECC Attorney
Mr. Carlton Christensen; SLCO
Mr. Del Craig; UPD
Mr. John Inch Morgan, Executive Director
Mr. Jeff Monson; Human Resources Manager
Ms. Gigi Smith; Police Operations Manager
Ms. Geana Randall; Quality Assurance
Ms. Beth Todd; Fire Operations Manager
Ms. Leslie Devey; Operations Supervisor
Ms. Chris Dunn; Operations Supervisor
Ms. Andrea Partridge; Administrative Manager

APPROVAL OF MINUTES OF OCTOBER 21, 2015 BOARD OF TRUSTEES MEETING

Motion –

. . . by Mr. Gary Whatcott; that the minutes of the October 21, 2015 meeting of the Board of Trustees be approved as written; the motion was seconded by Chief Michael Jensen; the motion carried unanimously.

BOARD OF OPERATIONS REPORT

Chief Doug Diamond reported that VECC has become EMD certified and now they are focusing on the fire department side of things. September's numbers were good and they are waiting for October numbers now. Once they receive November's numbers, they can certify in EFD. The police side will be the last one to review. There wasn't anything major to report from Police Users. In Tech Users, they discussed a patch, installed a week ago, to update Spillman. The purchase of the new CAD system is moving forward and John will discuss this later in this meeting. There were two Interlocal agreements the Board of Operations voted on will move forward to this Board, which John will discuss further. Text 2 9-1-1 is operational but it is not being advertised right now because not all of the other partner dispatch centers are operational. VECC has received a few text 2 9-1-1 calls and have handled them appropriately. The time to collect all the information is very lengthy but this is something being worked on. Eventually with the new CAD, texting of pictures will be available. John Inch

Morgan reported that he's been contacted by Channel 4 news regarding test 2 9-1-1. They are coming out tomorrow to discuss it with him.

EXECUTIVE DIRECTOR'S REPORT

Public Safety Software Update

John wanted to discuss the timetable of the public safety software update. The committee has identified Intergraph as the firm that they are continuing to get the best and final offer and negotiating the contract. Initially, the offer was a CAD and web RMS. The CAD is being pursued and they are doing more investigation on the RMS side of it. They will be reviewed separately. They are looking at awarding the contract once the final documents and numbers are in place. Mayor McAdams would like to have a December 9, 2015 public announcement to announce the decision. Kyle Kershaw asked if there was resolution with Salt Lake City Records and their issues with the RMS. John indicated it hasn't been resolved, but there have been steps taken. Intergraph came out and did a 4 hour presentation in West Jordan City last Friday. It was well attended and very good questions were asked. John feels that some of the capacities that the web RMS has were shown to be very good. He still feels there are questions, however. Chief Diamond feels that the new RMS will meet everyone's needs. John commented that there will be a special presentation next Monday where all of the evidence techs are invited to come. On the CAD funding, there is the \$1.337 million from the County and \$1.6 million from the State restricted fund. On the restricted fund, the money in it can only be used for this purpose. John will apply for their amount and draw an amount every year, or Steve Proctor, Director of UCA, is willing to do a municipal bond for the entire amount and then have the State 9-1-1 fees going into the restricted account pay off that bond. In looking at the total cost, John does not feel that VECC and Salt Lake City will have to come up with money above and beyond. John is looking at an overall site license and individual concurrent licenses which will be divided up based upon the number of officers, consoles, and concurrent users. Final negotiations will hopefully happen within the next week to 2 weeks. Last Thursday, Intergraph came to VECC, UPD and SLC to see what kind of hardware everyone has and which gaps need to be filled. This will be part of the negotiations. If hardware is purchased at the same time the CAD is purchased, it will qualify under the State 9-1-1 restricted fund. One of the things Intergraph did was to bid the product so that everyone would go to the same RMS and there would be one cost. They also put in a cost for integrators for a third party to come in and make a separate RMS system function with Intergraph. Kyle asked what the annual software maintenance contract cost would be. John said that the first year is included in the price they are dealing with. Some of the ongoing maintenance will depend on if everything is resident on a server or several, it depends on the configuration itself. Just looking at the CAD, the maintenance would be less.

Legislative Update

In the last legislative session, Wayne Harper's bill called for a legislative audit of the 9-1-1 funds coming in. There are 3 different funds which they are looking at; the \$0.61 that comes to each agency and then it is conveyed to the PSAP, the \$0.09 that goes into a grant fund, which has been around for a long time and the \$0.06 that goes into the CAD restricted fund established in 2014. The idea is to do an assessment as to if the funds are sufficient and if they are going towards things they were intended to go to. Senator Harper wants to find out if these funds are sufficient for the things that need to be accomplished. Another part to it is to add on a fairly significant radio fund onto these same funds. Before, there was a determination as to whether that would be the most efficient thing to do, adding it to the 9-1-1 taxes, and the telecoms were highly opposed to this. There are 2 studies going on subsequent to this audit, putting out an RFP to get the final configuration for the radio system and the cost, and with the 9-1-1 system itself and the PSAP's. In the past there haven't been a lot of guidelines for granting funding for the grants that have come through. John is meeting with the State Auditor tomorrow to conduct his portion. One of his recommendations, with this Board's approval, is to let them know that the funding is probably not adequate, given what he is seeing. The second part to Senator Harper's bill is to do a strategic plan over the next 3, 5 and 10 years to determine what system needs to be designed. There has been a decrease in 9-1-1 funds through Salt Lake County. John is looking into this to try and determine why the amount of fees has dropped in half over the past several months. John mentioned that yesterday, the 9-1-1 grant committee approved a grant application for \$533,000, which is split into 2 parts. One part is the maintenance for the Intrado system, which is \$162,000 per year. They approved years 4 and 5 of VECC's maintenance.

AMMENDMENT TO AN EXISTING INTERLOCAL AGREEMENT BETWEEN VECC AND SALT LAKE CITY CORPORATION FOR THE PURCHASE OF A SINGLE CAD PLATFORM AND SITE LICENSES

John explained that is resolution ties to an Interlocal Agreement which says that in August 12, 2014 Salt Lake City and VECC entered into an Interlocal Agreement to investigate the feasibility for purchasing a common CAD for Salt Lake County. This resolution says they have completed everything required in the first Interlocal agreement and the feasibility has been done by way of RFP. There was a committee put together, who went through the RFP and identified a potential vendor, which is Intergraph. Now they wish to move onto the next phase which is the joint purchase of a common CAD platform. This is the formal agreement indicating that we are moving to the next step. The first amendment to the agreement itself is very similar to the resolution as it is basically the introduction to the overall agreement. In the recitals it explains that we are extending the initial agreement and are now moving in the phase where we will jointly purchase this CAD agreement. In purchase of the site licenses, there is some flexibility because costs could change. An overall site license would be relatively cheaper cost than if everyone purchases their own. This amendment is constructed such that some of the other things such as the mobile CAD, RMS and field-base reporting will come at the election of the individual jurisdictions or it could be part of the overall purchase. It gives that flexibility to any and all partners. Sheriff Winder asked in the instance of a dissolution, how that would asset retention and allocation be handled. John explained that he and the attorneys discussed this in great depth. If an agency has purchased the MDT's or mobile data or handhelds, these would be assets they acquired and would keep them. Under the licensure, the current license would have to be divided to separate things, and it would be something negotiated with them. This is all subject to financing. There have been steps taken including the \$1.337 million from the County, and the application made to the State 9-1-1 Committee to take advantage of the funds identified and going into the restricted fund. Each party will be responsible to any add-on's, interfaces or additional programs they wish to purchase. This document has been worked through with the Salt Lake City attorney, and has been approved by their City Attorney and those on their governing board. This is not a binding contract for the purchase itself, but it gives us the ability to continue on this road. The first agreement was to investigate and find the feasibility. This allows us to move on to the permissive purchase.

Motion –

. . . by Chief Michael Jensen; to approve the most current version of this amendment; the motion was seconded by Brad Christopherson; the motion carried unanimously.

INTERLOCAL AGREEMENT BETWEEN VECC AND SALT LAKE COUNTY TO TRANSFER FUNDS FOR THE PURCHASE OF A SINGLE CAD PLATFORM AND SITE LICENSES FOR SALT LAKE CITY AND ALL VECC/UPD USERS

Carlton Christensen commented that back in 2013, the County set aside the \$1.337 million for a unified CAD solution. As part of this legislative intent and the intent of Mayor McAdams, it would go towards something that was all-incompassing and unifying these two primary PSAP's as far as their service and ability. The Interlocal is fairly straight-forward but does reference the amendment just discussed and passed in signifying that both the City and VECC are committed to moving forward with a single purchase and it also references both the State's legislation that charged us with moving forward. Pending the County's acceptance of this Interlocal the funds will be forthcoming. John Inch Morgan explained that in the rules of the state restricted funds, each entity has to put forth some money. This exceeds this and if there are ancillary things to purchase, it can be purchased through the \$1.337 million. Sheriff Winder asked for clarification in the initial discussions they had relative to this document, there was a discussion about the license dissemination to ensure that all entities would be receiving the benefits of the County's money. Carlton commented that at the creation of the UPD, those licenses were transferred to UPD and then there is an agreement between UPD and the County for the dispatch and services. In looking at it, there didn't seem to be any continued County ownership in dispatch services. John also explained that he tried to frame it in this agreement, knowing that the end of the year is near, and there are still more negotiations to be had, John tried to solve this through this Interlocal. This has been framed to be as fair as possible and that these are County funds that benefit everyone. In getting down to the prorated share based on the site licenses and underlying licenses for everyone else, he believes that everyone will be treated fairly. This Interlocal is fairly broad and when we get a final cost, looking at the number of licenses, it is still something that will come back to the governing board before final approval. It does provide a vehicle to transfer the \$1.337 million funds to primarily this body, and then it's our responsibility that the prorated share is equally used between everyone. The idea is, where ever the funds are coming from, we will

allocate those site licenses back out in a prorated fashion so that no one is harmed and everyone is a participant. John reminded everyone that there are 2 separate agreements here. There are 2 primary PSAPS, Salt Lake City and VECC, and they will come together and enter into an Interlocal agreement. That agreement put some limits on anyone else joining and they would have to bear their own costs. This is a close-ended agreement between all of the members here, Salt Lake City and Sandy. Anyone else coming in, it is encouraged, and they will be able to take advantage of the negotiated pricing which has been put into the RFP. This agreement with Salt Lake County is merely creating a vehicle for the transfer of funds for the purposed outlined in the other Interlocal Agreement. Attorney David Church mentioned that the County itself is a member of VECC. Incorporated and unincorporated County was never distinguished when VECC was first created. John mentioned that by approving this Interlocal, VECC can proceed to offer a contract to Intergraph.

Motion –

. . . by Chief Michael Jensen; to approve this Interlocal Agreement and resolution; the motion was seconded by Brad Christopherson; the motion carried unanimously.

ROUND TABLE DISCUSSION

The Board had nothing further to discuss.

The meeting adjourned at 2:59 p.m.